



TRANSCRIPT REQUEST

CONFIDENTIAL

TO THE PARENT/GUARDIAN

Please complete in full and give this form to your child's school registrar.

Student's name (last, first, middle)	Birthday	Grade	
School attending or last attended	District		
School's address	City	State	Zip
School's phone number	School's fax number		

I acknowledge notification of this transfer of records as required by the Family Educational Rights and Privacy Act of 1974 and understand that I have a right to receive a copy at my own expense, and that I have an opportunity to challenge the content of the record. I understand that the information transferred will be treated in a confidential manner and will not be transmitted to a third party without my consent.

Parent/Guardian signature	Date		
Current address	City	State	Zip

TO THE REGISTRAR

The above named student is applying for admission at: King's High School King's Junior High School King's Elementary School

Please send copies of the following forms:

- Report card for the current academic year.
- Official transcript and any supplemental academic records for the past two years.
- Most recent standardized test scores (example: Iowa, MSP, SAT, CAT, WASL)

Send requested documents to : **King's Schools**
Admissions Office
19303 Fremont Avenue N
Seattle, WA 98133-9703
Email: kingsadmissions@crista.net
Phone: 206.289.7783
Fax: 206.289.7994